

# USC Honorary Degree Nomination Form

**CONFIDENTIALITY IS CRUCIAL TO THE NOMINATION PROCESS**

**Please refer to instructions on the next page before filling out this form.**

1. Name of Nominee \_\_\_\_\_
2. Attach a Summary Statement of the Nominee's Career and Appropriateness for the Degree, not to exceed two pages. *(Please see instructions.)*
3. Include two-line draft of an appropriate citation. *(Please see instructions for example.)*
4. Include the candidate's curriculum vitae or similar document listing publications or equivalent measure of achievement.
5. Co-proposers *(Recommended but not required; maximum of two. Individual statements by a co-proposer are optional.)*

\_\_\_\_\_  
Name, Degrees, & Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name, Degrees, & Position

\_\_\_\_\_  
Signature

## 6. Degree Proposed (Please check the appropriate box below)

- |                          |                                 |   |
|--------------------------|---------------------------------|---|
| <input type="checkbox"/> | LL.D. Doctor of Laws            | Outstanding public service                                      |
| <input type="checkbox"/> | Sc.D. Doctor of Science         | Distinction in any science                                      |
| <input type="checkbox"/> | Litt.D. Doctor of Literature    | Literary creation or scholarship                                |
| <input type="checkbox"/> | D.F.A. Doctor of Fine Arts      | Distinction in the fine arts                                    |
| <input type="checkbox"/> | D.Mus. Doctor of Music          | Distinction in musical composition, performance, or scholarship |
| <input type="checkbox"/> | D.D. Doctor of Divinity         | Distinction in theological scholarship or pastoral work         |
| <input type="checkbox"/> | L.H.D. Doctor of Humane Letters | Outstanding citizen   |

## 7. Proposed by \_\_\_\_\_

Name (please print)

- Faculty     Staff     Student     Alumni     Trustee

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## UNIVERSITY OF SOUTHERN CALIFORNIA Honorary Degree Nomination Form Instructions

Please note that **CONFIDENTIALITY IS CRUCIAL TO THE NOMINATION PROCESS**. Under no circumstances should the nominee be informed that his or her name has been put forward. Not all excellent candidates can be recognized, and knowledge of a failed nomination can be embarrassing and harmful. Further, the nominator should not solicit letters of support on behalf of the nominee from people outside the University. Official notification of the University's wish to confer an honorary degree upon an individual is made by the President on behalf of the Honorary Degrees Committee and the Board of Trustees.

1. Please include a summary statement, not to exceed two typed pages, of the nominee's career and achievements, and the individual's appropriateness for an honorary degree. The statement should present clearly a case indicating the profound impact that the nominee's career has made. The following questions should be answered:

- *What is the specific content of the nominee's contribution?*
- *What is original about that contribution?*
- *Of all possible contributors to the field, why is this nominee of exceptional merit?*
- *Why is the contribution of the nominee especially appropriate to USC?*

2. Please include a two-line draft of an appropriate citation to be used should the degree be conferred. An example of the citation:

*"For her outstanding contributions towards ending world hunger and bringing peace to war-torn parts of the world, USC bestows its highest award on Jane Doe."*

3. Examples might include an actor's list of credits and awards; a writer's publications and awards; a world leader's political accomplishments, etc.

4. Please select the degree you believe is most appropriate for your candidate.

5. Any member of the USC community can make a nomination: USC trustees, faculty, staff, students in good standing, and alumni. The HDC considers **ONLY** nominations received from the University community

### ***Nominations should be submitted to:***

Chair, Honorary Degrees Committee  
c/o Office of the Provost, Bovard Administration Building 204  
University of Southern California  
Los Angeles, CA 90089-4019

To ask a question about honorary degrees, please contact Jacob Laux at (213) 740-6715 or [laux@provost.usc.edu](mailto:laux@provost.usc.edu).